

CLIENT NAME

Address / Contact Information
More Confidential Info—Sample Only

Elementary School Teacher

Dedicated elementary school teacher focusing on identifying individual student needs in order to foster individual performance in a nurturing and safe environment. Caring leader skilled in the development of creative and meaningful lesson plans used to motivate students to embrace the learning process. Exemplary ability to cultivate a positive and effective rapport with students ensuring their academic and social needs are identified and addressed. Exceptional oral and written communication skills and proficient in technology usage.

- Assessment Tools
 - Cooperative Learning
 - Creative Lesson Planning
 - Guided Reading
 - Technology Integration
 - Universal Design for Learning
 - Creative Learning Environment
 - KWL
 - Thematic Units
 - Student-Centered Learning
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EDUCATION & CERTIFICATIONS

Masters in Elementary Education (2004) - The College of New Jersey, Ewing, NJ; GPA: 3.7

Bachelor of Science in Early Childhood Education (2001), Concentration in Psychology
The College of New Jersey, Ewing, NJ

Standard Certificate, State of New Jersey: Preschool-3rd Grade

Standard Certificate, State of New Jersey: Kindergarten-8th Grade
Middle School Math Praxis: Passed, 2007

TEACHING EXPERIENCE

SCHOOL – HAMILTON, NJ

09/06-PRESENT

Teacher, Middle School Math and Science / 8th Grade Homeroom

Instruct students from 6th to 8th grade in a private Catholic school; mentor and guide 8th grade students during homeroom. Create and present stimulating Math and Science lesson plans on a daily basis. Utilized lab experiments and hands-on projects to reinforce Science concepts. Liaise with parents to address issues as they arise. Alter and implement IEPs in collaboration with child study team. Perform bus and lunch duty. Direct graduation ceremony and assist with planning the mass. Advertise school functions, acquire permission slips and collect fundraising money. Attend quarterly PTA meetings and team up with other staff members to update the school mission statement.

- Piloted a supplemental Math Program, *Simple Solutions*, which raised exam scores.
- Partnered with an inclusive aide in lower grade Math classes to facilitate students' various needs.
- Contributed to securing the INCLUDE grant with teachers from Hamilton Public Schools.
- Organized and directed school safety patrol, which is comprised of 6th to 8th grade students.
- Coordinated with other middle school teachers to create a discipline policy for students.
- Planned and chaperoned a field trip to a minor league baseball game. Orchestrated field trip to Broadway show in New York City. Assisted with annual school Golf Outing, one of the major school fundraisers.
- Supervised quarterly dances and all related aspects including hiring a DJ.

SCHOOL – TITUSVILLE, NJ

02/06-09/06

Teacher, Kindergarten (Leave Replacement)

Educated Kindergarten students on the rudiments of general education in a NAEYC-accredited multicultural classroom environment. Conceptualized and executed curriculum with the exception of Music and Spanish. Initiated various teaching techniques such as multi-sensory learning and hands-on activities. Maintained active classroom management providing concise and consistent direction. Assisted students in making a smooth shift from a controlled environment to a public school format.

- Boosted student-reading levels by employing guided and shared reading as well as phonics instruction.
- Integrated technology into the classroom allowing students to utilize computers.
- Deployed thematic techniques including learning stations, theme-related field trips, and guided/shared reading platforms. Lessons covered the weather, oceans, biographies, author studies, and the seasons.
- Served as an active member of Better Together, an organization of 5 to 10 individuals who work together to enhance morale and provide rewards for teachers.

SCHOOL – SKILLMAN, NJ

09/05-02/06 & 12/04 -05/05

SCHOOL – HAMILTON, NJ

09/05-02/06 & 11/04 -05/05

Substitute Teacher

Provided continuous academic instruction in the absence of the regular classroom teacher. Recorded attendance, marked assignments and performed student evaluations. Attended meetings and participated in school-sponsored activities. Launched pre-planned lessons and personally assisted students experiencing difficulty.

- Exuded flexibility and accommodation while working within two school districts.

SCHOOL – NEW BRUNSWICK, NJ

05/05-06/05

Teacher, 1st Grade (Leave Replacement)

Transitioned into this position at the end of the school year, teaching students all core subjects. Instructed class comprised of 50% African American and 50% Hispanic learners, upholding solid classroom management.

- Devised and implemented engaging curriculum including subject matter related to real-world situations.

SCHOOL – TITUSVILLE, NJ

2001-2006

Kindergarten Teacher (2003 – 2004)**Pre-Kindergarten Teacher (2001 – 2003)****Summer Camp Program Coordinator (2004 – 2006)*****PROFESSIONAL DEVELOPMENT & MEMBERSHIPS***

Presented at Annual Bright Horizons Regional Conference (2002-2004)

New Jersey Association for the for the Education of Young Children Conference (2001-2003)

Member, New Jersey Association for the for the Education of Young Children (2001-2003)

TECHNOLOGY INTEGRATION

Windows & Macintosh ▪ Microsoft Office ▪ Adobe Photoshop ▪ Promethean Electronic White Boards

PUBLICATIONS

Abstract of Presentation: Montessori and the Preschool Movement as Presented at the New Jersey Association for the Education of Young Children Conference, The College of New Jersey Scholarly Journal (2005)